



The Educational Martial Arts System, Inc. (TEMAS)

Level and Gup Testing Procedure

Before Test

1. Provide testing student with appropriate TEMAS Approved Gup Test Paper.*
*Any alternations to syllabus in the most recent Gup Members Handbook must be supplied to the TEMAS Testing Committee for verification of Gup test certification.

After Test

1. Results of the test sent to TEMAS for processing by Instructor within two weeks of testing date.
2. Include on a top of testing recap sheet or on an excel spread sheet the following:
 - a. Studio Location
 - b. Instructor of Record
 - c. Date of Test
2. Include for each testing TEMAS member the following:
 - a. TEMAS Gup ID number if assigned
 - b. Complete participants name as you want it to appear on certificate
 - c. Gup level or rank approved
 - d. Birth Date
 - e. Complete address
3. Copies of test papers for the rank of Cho Dan Bo must be supplied to TEMAS with rank certification.
4. Testing Fees are due prior to processing the Recap Sheet and may be paid online at <http://temas.org/oth/temaspayment.html> , or sent by mail to TEMAS HQ
5. All Belts and Belt stripes are supplied by the Studio/Instructor and are not part of the material supplied by TEMAS.

Copies of original TEMAS Gup test paper are required to be kept on file in Studio/Instructors location for a minimum of five years and may be must be furnished upon request. TEMAS may request scanned copies of all testing participants at its request.

Time period for processing certificates: 2-4 weeks after exam. Please expect appropriate time for shipping.